

# WELCOME TO THE 26<sup>TH</sup> ANNUAL *Church & Charity Law Seminar*<sup>TM</sup>

Thursday, November 7<sup>th</sup>, 2019

Hosted by Carters Professional Corporation

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## INFORMATION SHEET

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PROGRAM STARTS AT 8:30 A.M. SHARP !

### MAP INSTRUCTIONS

- ◆ A map to the Seminar is provided on the next page, as well as the interactive Google Map on our website at [http://www.carters.ca/index.php?page\\_id=150](http://www.carters.ca/index.php?page_id=150).
- ◆ Note that Mississauga Road changes to Queen Street if you choose to travel through Streetsville and then changes back to Mississauga Road just before Eglinton Avenue. This may be a heavy route during rush hour traffic.

### PARKING AREA

- ◆ Parking for approximately 900 attendees is available at the Portico Community Church at 1814 Barbertain Road, Mississauga, Ontario.
- ◆ We have arranged through the City of Mississauga for temporary parking permits near PORTICO including Barbertain Road, Amanda Place and Melody Place for those attendees who arrive late.

### BUS INFO

- ◆ Bus route 9, stop 1702, and route 44, stop 1705 at Mississauga Road intersects with Barbertain Rd and Rothesay Court. Schedule can be found at <http://www4.mississauga.ca/PlanaTrip/>

### COAT RACKS

- ◆ Located in the main foyer of the church opposite the Auditorium (see floor plan).

### CONTINENTAL BREAKFAST

- ◆ Feel free to enjoy coffee, tea and muffins before we begin in the Gym from 7:45 – 8:30 am (see floor plan).

### WASHROOMS

- ◆ Located in several areas on the first and second floors (see floor plan).

### ALL ATTENDEES NEED TO PICK UP THEIR NAME TAGS

- ◆ See one of our Greeters at the “Name Tags” table just inside the main entrance to pick up your name tag, arranged in alphabetical order by surname.
- ◆ **The handout package has been posted online** and can be downloaded to your laptop or mobile device, or printed for reference.
- ◆ **Printed handouts will be provided to only those who have pre-paid in advance** and a red sticker will be on your name tag.
- ◆ A receipt of payment is tucked into your name tag holder. Please retrieve it for your records.

### UNPAID REGISTRATIONS

- ◆ You will need to line up at the “Unpaid and New Registrations” table just inside the main entrance to process your registration and receive your pre-paid handout material.

### ADDITIONAL SEMINAR MATERIALS

- ◆ We would be happy to make extra copies of the Seminar materials available for a cost of \$15.00 during breaks.
- ◆ Printed copies of the booklet entitled “Legal Risk Management Checklist for Ontario-based Charities” are available at the Carters booth at a cost of \$2.00 each.
- ◆ The materials will also be posted free of charge on our websites: <http://www.carters.ca/pub/seminar/chrclaw/2019/Handout2019.pdf>.

### LUNCH

- ◆ If you have pre-paid for a lunch, you will have a yellow sticker on your name tag. Without a lunch sticker, you will not be admitted into the Gym.
- ◆ The buffet lunch will be served in the Gym with seating available in the Foyers and Lunch Overflow areas.
- ◆ If you have not purchased a lunch ticket and plan to go to a local restaurant in Streetsville, please plan accordingly as the lunch break is only 50 minutes in length (click [here](#) for a search of restaurants in the area).
- ◆ The Church has requested that food and beverages be consumed only in the Gym, Foyers and overflow areas, **not** in the Auditorium please.

### SEMINAR SEATING

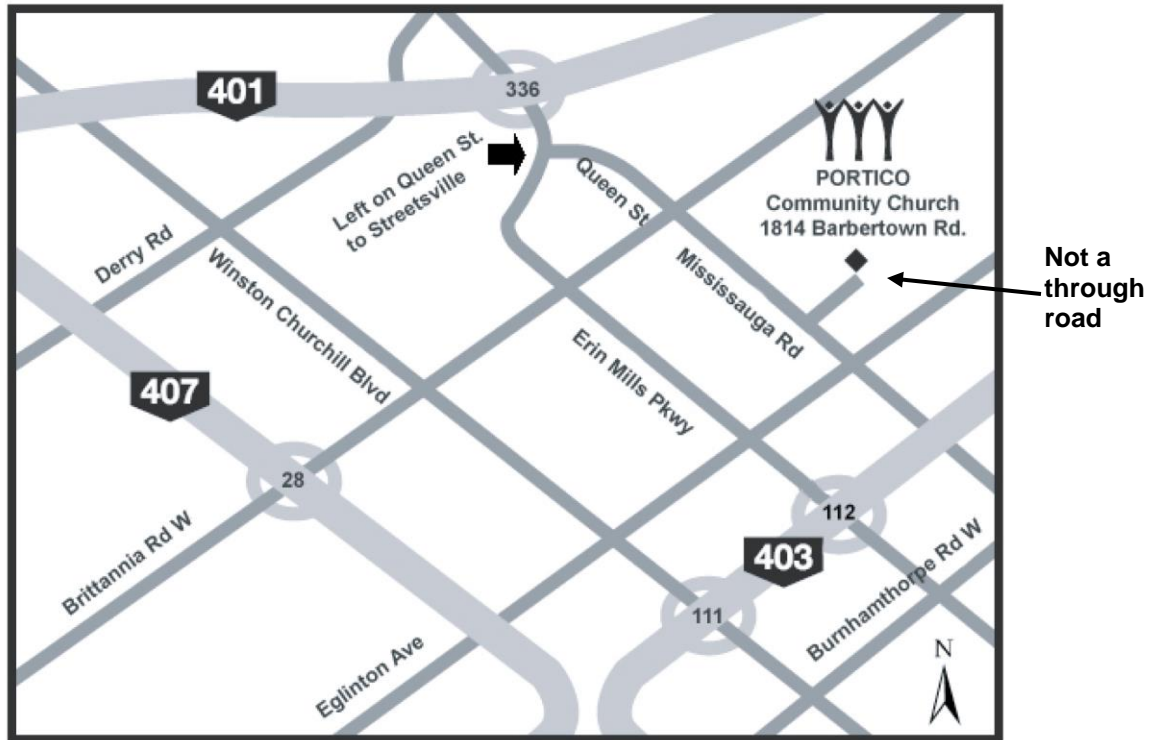
- ◆ Seating is available in the Auditorium. Please move towards the center of the rows as we have full attendance.

### QUESTION PERIOD

- ◆ This year, the question periods are at 12:00 pm and 3:05 pm. A question sheet is provided at the back of your handout package and should be left at the front podium in the Auditorium any time during the day. Unfortunately, not all questions can be answered due to time constraints.
- ◆ For re-cycling purposes, please return your name tag, along with your Evaluation Form, before you leave.
- ◆ **PLEASE MUTE ALL CELL PHONES AND ELECTRONIC DEVICES BEFORE ENTERING THE AUDITORIUM.**
- ◆ **WE ASK THAT NO PHOTOS OR VIDEOS BE TAKEN DURING THE SEMINAR AS PER OUR PRIVACY POLICY.**
- ◆ **TWO POLICE OFFICERS WILL BE ON DUTY AT 3:30 PM TO DIRECT TRAFFIC AND EASE DEPARTURE.**

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MAP



The **PORTICO Community Church** is located at 1814 Barbertown Road, accessible only from Mississauga Road, in Mississauga, Ontario.

- P** Parking is available at the church.
- T** Bus route 9, stop 1702, and route 44, stop 1705, at Mississauga Road intersects with Barbertown Road and Rothesay Court. Schedule at <http://www4.mississauga.ca/PlanaTrip/>.
- P2** The City of Mississauga has granted special Permit Parking for up to 30 cars on Barbertown Road, Melody Drive and Amanda Place, excluding “no parking” areas.
- \*** Traffic Officer will be available at the end of the seminar to assist with save departure.

See the bottom of webpage [http://www.carters.ca/index.php?page\\_id=149](http://www.carters.ca/index.php?page_id=149) for an interactive Google Map with more directions by car or transit.



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Floorplan

